



# CENTRE FOR MANAGEMENT DEVELOPMENT(CMD)

NO 48 AGADEZ CRESCENT OFF AMINU KANO, WUSE 2, ABUJA



## INVITATION TO TENDER /EXPRESSION OF INTEREST (EOI) FOR 2022 CAPITAL/ ZONAL INTERVENTION PROJECTS

### 1. INTRODUCTION

The Centre for Management Development (CMD) is established as the operational arm of Nigerian Council for Management Development (NCMD). It is a foremost public sector management development institute under the Federal Ministry of Finance, Budget, and National Planning. The Centre hereby invites interested, competent and reputable Contractors and Suppliers with relevant experiences and good track records to participate in the execution of its 2022 Capital/ Zonal Intervention Projects/Programmes as follows:

### 2.0 SCOPE OF SUPPLY/SERVICES 2022 CAPITAL PROJECTS

#### 2.1 CATEGORY A (GOODS)

S/N	PROJECT TITLE	LOTS
1.	PROCUREMENT OF SUPPORT MATERIALS (BLANKETS, MATTRESS ETC) FOR IDPS AT CROSS RIVER SOUTH SENATORIAL DISTRICTS AND OTHER PARTS OF THE STATE	LOT G1
2.	PROVISION OF HIGH EFFICIENCY SOLAR STREET LIGHTS TO SOME RURAL DWELLERS IN SELECTED RURAL COMMUNITIES OF KOGI EAST FOR COMMUNITY DEVELOPMENT	LOT G2
3.	PROVISION OF HIGH EFFICIENCY SOLAR STREET LIGHTS TO SOME RURAL DWELLERS IN SELECTED RURAL COMMUNITIES OF KOGI CENTRAL FOR COMMUNITY DEVELOPMENT	LOT G3
4.	SUPPLY OF AGRICULTURAL INPUTS IN EZZA NORTH/ ISHIELU FEDERAL CONSTITUENCY, EBONYI STATE	LOT G4
5.	SUPPLY OF SEWING MACHINES, HAIRDRESSING AND BARBING EQUIPMENT FOR EMPOWERMENT OF WOMEN AND YOUTHS IN UKANAFUN/ORUK ANAM FEDERAL CONSTITUENCY, AKWA IBOM STATE	LOT G5
6.	SUPPLY OF TRAINING AIDS/EQUIPMENT	LOT G6
7.	PURCHASE OF OFFICE/ CLASSROOM FURNITURE	LOT G7
8.	DEVELOPMENT OF ZONAL OFFICES	LOT G8
9.	ENTERPRISE ICT INTEGRATED NETWORK INFRASTRUCTURE SOLUTION	LOT G9
10.	LIBRARY DEVELOPMENT	LOT G10

#### 2.2 CATEGORY B (WORKS)

S/N	PROJECT TITLE	LOTS
11.	REHABILITATION OF LAGOS OPERATIONAL OFFICE	LOT W1
12.	CONSTRUCTION AND DEVELOPMENT CASSAVA PROCESSING IN ILARO AND OTHER COMMUNITIES	LOT W2
13.	CONSTRUCTION AND PROVISION OF SOLAR STREETLIGHTS AT SOME SELECTED LGA's IN EKITI SOUTH FEDERAL CONSTITUENCY AND OTHER AREAS OF EKITI STATE	LOT W3
14.	CONSTRUCTION AND PROVISION OF SOLAR STREET LIGHT AT SOME SELECTED LOCAL GOVERNMENT IN CROSS RIVER SOUTH SENATORIAL ZONE AND OTHER AREAS OF CROSS RIVER STATE	LOT W4
15.	CONSTRUCTION OF MEDIUM SIZE GENERAL LABORATORIES AT KAKEYI, WUCICIRI AND DANKALI AND DALLATU IN ZARIA FEDERAL CONSTITUENCY, KADUNA STATE	LOT W5
16.	CONSTRUCTION OF STANDARD LIBRARY, FURNISHING, EQUIPMENT AND BOOKS IN AMOTA COMMUNITY HIGH SCHOOL OROORUWA, BORIPE LGA, OSUN STATE	LOT W6
17.	PERIMETER FENCING OF 4 NOS JUNIOR SECONDARY SCHOOL AT KAKEYI, WUCICIRI AND DANKALI AND DALLATU IN ZARIA FEDERAL CONSTITUENCY, KADUNA STATE	LOT W7
18.	COMPLETION OF CENTRE FOR MANAGEMENT DEVELOPMENT AT LIMANCI	LOT W8
19.	COMPLETION AND FURNISHING OF CENTRE FOR MANAGEMENT DEVELOPMENT TRAINING CENTRE AT KABO	LOT W9
20.	CONSTRUCTION OF 2NO MINI SPORTING COMPLEX IN IKARA/KUBAU LOCAL GOVERNMENT AREAS, KADUNA STATE	LOT W10

#### 2.3 CATEGORY C (CONSULTANCY)

S/N	PROJECT TITLE	LOTS
21.	STRATEGIC TRAINING AND EMPOWERMENT TO MITIGATE THE EFFECT OF COVID 19 PANDEMIC ON WOMEN AND ELDERLY IN EDO STATE	LOT C1
22.	GRANT TO SELECTED YOUTHS, VULNERABLE MEN AND WOMEN IN DUTSINMA/FURFI FEDERAL CONSTITUENCY, KATSINA STATE	LOT C2
23.	SKILL ACQUISITION AND EMPOWERMENT FOR IDPS AT CROSS RIVER SENATORIAL DISTRICTS	LOT C3
24.	ADVOCACY AND SENSITIZATION PROGRAMME ON GIRL CHILD EDUCATION IN SUMAILA/TAKAI FEDERAL CONSTITUENCY	LOT C4
25.	CAPACITY BUILDING TRAINING AND EMPOWERMENT FOR VICTIMS OF BANDITRY IN KATSINA STATE	LOT C5
26.	CAPACITY BUILDING TRAINING FOR HEALTH WORKERS ON MANAGEMENT OF COVID 19 IN EKITI SOUTH CONSTITUENCY AND OTHER AREAS OF THE STATE	LOT C6
27.	EMPOWERMENT GRANT PROGRAMME FOR DISABLED PEOPLE IN GABASAWA/GEZAWA FEDERAL CONSTITUENCY, KANO STATE	LOT C7
28.	EMPOWERMENT GRANT TO YOUTHS AND WOMEN IN AGASSA OKENGWE KOGI STATE	LOT C8
29.	EMPOWERMENT PROGRAMME FOR YOUTH AND WOMEN	LOT C9
30.	EMPOWERMENT OF WOMEN AND YOUTHS IN MAIDUGURI METROPOLITAN FEDERAL CONSTITUENCY, BORNO STATE	LOT C10
31.	ENTREPRENEURSHIP DEVELOPMENT PROGRAM EBONYI STATE	LOT C11
32.	MSMEs GRANT TO OKENE LGA AND OGORI- MAGONGO LGA, KOGI STATE	LOT C12
33.	PROMOTION AND DEVELOPMENT OF MAIZE VALUE CHAIN IN ILARO AND OWODE, OGUN STATE	LOT C13
34.	PROMOTION AND DEVELOPMENT OF MAIZE VALUE CHAIN IN IBESE AND PAPA-ALANTO OGUN STATE	LOT C14
35.	PROMOTION AND DEVELOPMENT OF MAIZE VALUE CHAIN IN AJILETE, OGUN STATE	LOT C15
36.	PROMOTION AND DEVELOPMENT OF CASSAVA VALUE CHAIN IN ILARO AND OKE-ODAN, YEWA, OGUN STATE.	LOT C16
37.	PROMOTION AND DEVELOPMENT OF CASSAVA VALUE CHAIN IN IMASAYI AND OJA-ODAN, YEWA, OGUN STATE.	LOT C17
38.	PROMOTION AND DEVELOPMENT OF HORTICULTURE (VEGETABLE) VALUE CHAIN IN ILARO AND OWODE, OGUN STATE	LOT C18
39.	PROMOTION AND DEVELOPMENT OF HORTICULTURE (VEGETABLE) VALUE CHAIN IN IBESE AND PAPA-ALANTO OGUN STATE	LOT C19
40.	SECURITY AWARENESS TRAINING FOR COMMUNITY LEADERS IN KAURA NAMODA/BIRNIN MAGAJI FEDERAL CONSTITUENCY	LOT C20

41.	SENSITIZATION TRAINING ON DOMESTIC VIOLENCE IN SOBA FEDERAL CONSTITUENCY, KADUNA STATE	LOT C21
42.	SKILL ACQUISITION TRAINING FOR WOMEN IN BIASE LGA OF CROSS RIVER SOUTH SENATORIAL DISTRICT OF CROSS RIVER STATE	LOT C22
43.	SPECIALIZATION WORKSHOP OF MARKET WOMEN AND SECONDARY SCHOOLS IN CONTROL OF COVID 19 AND MOBILIZATION OF GENERALPUBLIC TO ACCESS VACCINATION IN SOME SELECTED LOCAL GOVERNMENT OF CROSS RIVER SOUTH/SENATORIAL ZONE	LOT C23
44.	TRAINING AND CAPACITY BUILDING FOR BUDDING ENTREPRENEURS IN ISIALA MBANO / ONUIMO / OKIGWE IMO STATE	LOT C24
45.	TRAINING AND EMPOWERMENT OF WOMEN AND YOUTH IN EBONYI SOUTH SENATORIAL DISTRICT, EBONYI STATE	LOT C25
46.	TRAINING OF TEACHERS IN SOME SELECTED SCHOOLS AT SHINKAFI/ZURMI FEDERAL CONSTITUENCY, ZAMFARA STATE	LOT C26
47.	TRAINING OF YOUTHS AND WOMEN ON ICT AT SHINKAFI/ZUMI FEDERAL CONSTITUENCY	LOT C27
48.	STRATEGIC TRAINING AND EMPOERNMENT FOR YOUTHS AND WOMEN IN IN BIRNIWA/GURI/KIRIKASAMMA FEDERAL CONSTITUENCY, JIGAWA STATE	LOT C28

### 3.0 ZONAL INTERVENTION PROJECTS/PROGRAMMES

#### 3.1 CATEGORY A (GOODS)

S/N	PROJECT TITLE	LOTS
1.	MOTORCYCLES FOR YOUTH AND WOMEN EMPOWERMENT IN ZAKI LGA, BAUCHI STATE	LOT ZIP G1
2.	MOBILITY EMPOWERMENT FOR YOUTH AND WOMEN EMPOWERMENT IN ZAKI LGA, BAUCHI STATE	LOT ZIP G2
3.	SUPPLY AND INSTALLATION OF SOLAR POWERED STREETLIGHTS IN ABEOKUTA SOUTH FEDERAL CONSTITUENCY, OGUN STATE	LOT ZIP G3
4.	SUPPLY OF BRANDED LAPTOPS FOR YOUTH AND STUDENTS IN OGUN STATE WEST SENATORIAL DISTRICT, OGUN STATE	LOT ZIP G4
5.	SUPPLY OF EMPOWERMENT ITEMS TO UNDESERVED YOUTHS AND WOMEN IN EKITI EAST/EMURE/GBONYIN FEDERAL CONSTITUENCY, EKITI STATE	LOT ZIP G5
6.	SUPPLY OF GRINDING MACHINE, SEWING AND PUMPING MACHINES TO MALUMFASHI/KAFUR FEDERAL CONSTITUENCY, KATSINA STATE	LOT ZIP G6
7.	SUPPLY OF INSTRUCTIONAL MATERIALS FOR EDUCATIONAL EMPOWERMENT	LOT ZIP G7
8.	SUPPLY OF SEWING MACHINES, HAIRDRESSING AND BARBING EQUIPMENT FOR EMPOWERMENT OF WOMEN AND YOUTHS IN UKANAFUN/ORUK ANAM FEDERAL CONSTITUENCY, AKWA IBOM STATE	LOT ZIP G8
9.	SUPPLY OF TRICYCLES (KEKE NAPEP) FOR YOUTHS IBARAPA CENTRAL/IBARAPA NORTH FEDERAL CONSTITUENCY, OYO STATE	LOT ZIP G9

#### 3.2 CATEGORY B (WORKS)

S/N	PROJECT TITLE	LOTS
10.	GRADING OF COMMUNITY ROAD IN EKITI EAST, EMURE, GBOYIN FEDERAL CONSTITUENCY, EKITI STATE	LOT ZIP W1
11.	RENOVATION OF SCHOOLS AT VARIOUS LOCATIONS IN IBARAPA CENTRAL/IBARAPA NORTH FEDERAL CONSTITUENCY, OYO STATE	LOT ZIP W2
12.	TOTAL RENOVATION/FENCING OF IGBARA-ODO COMMUNITY HALL WITH CHAIRS IN EKITI SOUTH CONSTITUENCY 1 (EKSW/IKERE/ISE-ORUN), EKITI STATE	LOT ZIP W3

#### 3.3 CATEGORY C (CONSULTANCY)

S/N	PROJECT TITLE	LOTS
13.	CAPACITY BUILDING ON LEADERSHIP & CONFLICTMANAGEMENT FOR TRADITIONAL RULERS IN ABAK/ETIM EKPO/IKA FEDERAL CONSTITUENCY, AKWA IBOM	LOT ZIP C1
14.	GRANTS TO PEOPLE OF NKPOLU AXIS IN PORT HARCOURT FEDERAL CONSTITUENCY, RIVER STATE	LOT ZIP C2
15.	STRATEGIC EMPOWERMENT PROGRAM FOR OUT OF JOB YOUTH AND WOMEN IN EKITI SOUTH FEDERAL CONSTITUENCY (EKSW/IKERE/ISE-ORUN), EKITI STATE	LOT ZIP C3
16.	SKILL ACQUISITION FOR YOUTH AND WOMEN IN EKITI SOUTH FEDERAL CONSTITUENCY 1 (EKSW/IKERE/ISE-ORUN), EKITI STATE	LOT ZIP C4
17.	TECHNICAL AND ENTREPRENEURIAL SKILL DEVELOPMENT IN AGRICULTURE AND AGRO-BUSINESS FOR EZZA NORTH AND ISHIELU LOCAL GOVERNMENT AREA, EBONYI STATE	LOT ZIP C5
18.	TRAINING AND EMPOWERMENT OF WOMEN IN ZARIA FEDERAL CONSTITUENCY, KADUNA STATE	LOT ZIP C6
19.	TRAINING AND EMPOWERMENT OF YOUTH ON BAG MAKING IN ZARIA FEDERAL CONSTITUENCY, KADUNA STATE	LOT ZIP C7
20.	TRAINING AND EMPOWERMENT OF YOUTHS IN ODO-OTIN/IFELODUN/BORIE FEDERAL CONSTITUENCY IN OSUN STATE	LOT ZIP C8
21.	TRAINING ON GOOD AGRICULTURAL PRACTICES FOR SUSTAINABLE FARMING IN BENUE NORTHWEST SENATORIAL DISTRICT, BENUE STATE	LOT ZIP C9

### 4.0 ELIGIBILITY REQUIREMENTS

Prospective bidders are required to submit the following documents:

- Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7.;
- Evidence of Company's Tax Clearance Certificate for the last three (3) years (2019, 2020, 2021) valid till 31<sup>st</sup> December, 2022;
- Evidence of Pension Compliance Certificate valid till 31<sup>st</sup> December, 2022;
- Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2022;
- Evidence of Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup> December, 2022;
- Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 30/06/2022 or valid Certificate issued by the BPP;
- Sworn Affidavit:
  - disclosing whether or not any officer of the relevant committees of the Centre for Management Development (CMD) or the Bureau of Public Procurement (BPP) is a former

- or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- that none of the company's Directors has been convicted in any law court for any criminal offence including fraud and financial impropriety; and
  - that the company is not in receivership, bankrupt or insolvent;
- h. Company's Audited Account for the last three (3) years (2019, 2020, and 2021);
  - i. Reference Letters from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
  - j. Company Profile with the Curriculum Vitae of Key Staff to be deployed for the Project, including copies of their Academic/Professional qualifications
  - k. Verifiable documentary evidence of at least Three (3) similar Jobs executed in the last Five (5) years including copies of Letters of Award, Valuation Certificates, Job Completion Certificate and photographs of the projects;
  - l. For Training Programme: Evidence of Firm's Accreditation/Registration with the Centre for Management Development (CMD);
  - m. For Supply or Equipment: Letter of Authorization as representative of the Original Equipment Manufacturers (OEMs);
  - n. For ICT: Evidence of current registration/accreditation with Computer Professionals Registration Council of Nigeria and National Information Technology Development Agency (NITDA);
  - o. For Joint Ventures/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, NSITF Clearance Certificate, ITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);
  - p. All documents for submission must be transmitted with Covering/Forwarding letter under the Company Letter Head Paper bearing among others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Numbers (preferably GSM No.), and e-mail address. The Letterhead paper must bear the names and nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.
  - q. All prospective bidders applying for Sensitization/Training Workshops, in addition to the above, are required to submit evidence of current Centre for Management Development (CMD) Compliance Certificate.

#### 5.0 COLLECTION OF TENDER DOCUMENTS: -

- a. Interested Companies for **Category A (Goods) and B (Works)** are to collect the Standard Bidding Document (SBD) from the **Procurement Unit**, on evidence of payment of a Non-Refundable Tender Fee of **Ten Thousand Naira (N10, 000.00)** only per Lot, paid into the CMD, Abuja Remita Account in any Commercial Bank, using GIFMIS Code: **0220019001**.
- b. Interested bidders for **Category C (Consultancy)** are not expected to pay at this stage of tendering until after short-listing.
- c. All bidders must fill the bid collection Register after the Collection of the Bidding Document.

#### 6.0 SUBMISSION OF BID DOCUMENT

##### 6.1 For Category C (Consultancy Services):

Interested and qualified Service Providers for the procurement of Consultancy Services are expected to submit one (1) bound prequalification document sealed in an envelope and clearly marked **'Expression of Interest'**. **The name of the company, project title and Lot no. should be boldly written on the reverse side of the envelope** addressed to The Director-General/CEO, CMD, No 48 Agadez Crescent Off Aminu Kano, Wuse 2, Abuja and clearly marked with "PROJECT NAME AND LOT No." Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the Procurement Unit of the Centre, not later than 12:00 noon Monday, 30<sup>th</sup> May 2022. All bidders must fill the bid submission Register.

##### 6.2 For Category A (Goods) and B (Works)

Prospective bidders are to submit bid for each of the lot desired, one (1) Hard Copy each of the Technical and Financial Bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the sealed envelope together in a bigger sealed envelope addressed to the Director-General, CMD, No 48 Agadez Crescent Off Aminu Kano, Wuse 2, Abuja and clearly marked with "PROJECT NAME AND LOT No." Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the Procurement Unit of the Centre, not later than 12:00 noon Monday, 27<sup>th</sup> June 2022. All bidders must fill the bid submission Register.

#### 7.0 OPENING OF BID

**7.1 Expression of Interest (EOI)** will be opened immediately following the deadline for the submission of bids at 12:00 noon Monday, 30<sup>th</sup> May, 2022 at the **Centre's Conference Room, Abuja** in the presence of bidders or their representatives. Please ensure that you sign the Bid Submission Register in Procurement unit Office, as CMD will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact Director (Procurement) on e-mail: [m.nuhu@cmd.gov.ng](mailto:m.nuhu@cmd.gov.ng), [mnuhual76@gmail.com](mailto:mnuhual76@gmail.com).

Only Shortlisted Firms will be invited at a later date for collection of Request for Proposal.

**7.2 Invitation to Tender (ITT)** will be opened immediately following the deadline for submission at 12:00 noon Monday, 27<sup>th</sup> May 2022 at the **Centre's Conference Room Abuja** in the presence of bidders or their representatives. Please ensure that you sign the Bid Submission Register in Procurement unit Office, as CMD will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact Director (Procurement) on e-mail [m.nuhu@cmd.gov.ng](mailto:m.nuhu@cmd.gov.ng), [mnuhual76@gmail.com](mailto:mnuhual76@gmail.com).

#### 8.0 GENERAL INFORMATION

- a. Bids must be in English Language and signed by an official authorized by the bidder;
- b. The documents should be arranged in the order listed at 4 above and clearly separated by dividers;
- c. Bids submitted after the deadline for submission would be returned un-opened;
- d. Bidders should not bid for more than one (1) Lot;
- e. Soft copy of submission should be in flash Drive;
- f. All costs will be borne by the bidders;
- g. All pre-qualified bidders will be contacted at a later date for financial bid opening, while bids of unsuccessful bidders will be returned un-opened;
- h. Only shortlisted bidders for category C will be invited for the collection of Request for Proposal upon payment of a Non-Refundable Tender Fee of **Ten Thousand Naira (N10, 000.00)** only per Lot, paid into the CMD, Abuja Remita Account in any Commercial Bank, using GIFMIS Code: **0220019001**;
- i. CMD is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

Signed:  
**Director - General**  
**Centre for Management Development (CMD)**